



## **SOUTHWEST VIRGINIA LEGAL AID SOCIETY, INC.**

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*Seeking ONE Justice for ALL Virginians Since 1972*

# **Private Attorney Involvement Pro Bono Portal**

## **What is the Pro Bono Portal?**

The portal allows private attorneys online access to cases that can be handled on a pro bono basis. The portal also includes resources such as sample pleadings, links to local courts and detailed instructions!

## **Are the cases pre-screened?**

Yes. Cases on the portal will have been pre-screened by Legal Aid staff to determine that the client is eligible for Legal Aid and the staff will also have done much of the basic fact gathering. At least initially, most of the cases on the portal will be simple no-fault divorces where custody/support/visitation have already been adjudicated.

Attorneys using the portal can set up their individual profile to indicate they only want to work on specific legal issues or only want to do legal work in specific counties.

## **What about conflict-of-interest?**

The client and adverse names and a note summarizing the basic facts of the case will be available for conflict checking PRIOR to the case being accepted by the attorney.

## **How can I sign up to participate? Register Online:**

1. Click this link: [https://apps.kempscaseworks.com/SVLAS\\_PBI](https://apps.kempscaseworks.com/SVLAS_PBI)
2. Click on the link at the bottom of the screen: **If You Are New to Helping Us, click [HERE](#)**
3. The next screen will allow you to submit your name, firm name, address, e-mail address, phone and fax numbers, the year you joined the bar, your bar number and your normal hourly rate.
4. Once you have submitted your information, you will see a “Thank You” screen.
5. Legal Aid staff will then send you an e-mail letting you know that your registration has been accepted and providing you with your login credentials.

## **What are my responsibilities if I choose to participate?**

1. To determine you have no conflict of interest before accepting a case.
2. To provide the best possible representation to our clients in a timely manner.
3. To “close” the case in the portal so that we have documentation of the outcome. This includes entering the outcome of the case, a final case note and the amount of time you spent on the case.